

Turtle Lake, North Dakota

City Commission Meeting Minutes (unapproved)

Date: April 13th, 2026

Call to Order: Meeting opened with the Pledge of Allegiance

In Attendance:

Auditor: Michelle Pickett

Commissioners: Dianne Zenker, Matt Lang, Stacie Adams, Tim Britton, Rick Schwalk

Also Present: Alexis Nienow, Moore Engineering

Public Attendance: 7

Review of prior meeting minutes:

– Regular City Commission Meeting

Motion to approve minutes of March 9th, 2026 with discussed corrections.

Made by: Adams

Seconded by: Britton

Roll Call Vote: Unanimous

Outcome: Motion Passed

Review of financial reports & bills as presented:

Review and discussion

Motion to approve financial reports and bills as presented:

Made by: Adams

Seconded by: Lang

Roll Call Vote: Unanimous

Outcome: Motion Passed

Public Comment Period:

No Public Comment requests

Moore Engineering -Engineers' report

Street Project updates

- Moore Engineering passed out an engineer's report to each commissioner, which included tabulation reports, the engineer's statement of cost (preliminary), Engineers recommendation to award, and a notice of award
- 6 bids were received for the project that ranged from \$3.25 Million to \$4.99 Million
- The engineering amendment for construction services will be presented to the city in May
- Will work with the contractor to get construction schedule and set up a preconstruction meeting.

Motion to Award Bid to Keller Paving and Landscaping, INC

- Made by -Schwalk
- Second- Tim Britton
- Roll call vote- Adams – Yes, Britton-Yes, Schwalk – Yes – Lang Yes
- **Motion passed**

Update on sewer project -

USDA Rural Development Project-

- Work is completed
- The contractor has agreed to liquidate damages on the project
- Waiting on documents to close out from HK solutions

CDBG governors fund project -

- Update- Swanberg construction plans to continue to work as soon as possible.

New Business

- Crack sealer- Auditor will research possible options to purchase or rent.
- Will research options for sealing cracks to keep up with street maintenance once the street project is done

- Will also research - Durapatcher
- Website update
 - City website must be ADA compliant by 2027
 - Website will have information for the public for the public to access as in Meeting minutes, Agenda, ordinances, town information,
 - New website will be up and running soon by June
 - **Motion to collaborate with Municipal Impact Inc, on the new web website with Municipal Impact**
 - Made by- Schwalk
 - Seconded-Britton
 - Roll call vote- unanimous

Outcome -Motion Passed

Legal counsel- Wilson in Garrison

- Wilson did offer us a lower rate on being our city attorney
 - Wilson has been responsive and professional
- **Motion to move forward with Legal Services from Jim Wilson**
- Made by- Adams
- Seconded by- Britton
- Roll call vote- Unanimous
- **Outcome- Motion Passed**

Lagoon Maintenance

- Cost is \$800.00 per Lagoon to bring a boat in from Teamlab
- Motion to work with Teamlab to Clean and Maintain Lagoon

Motion to continue to work with Teamlab to help maintain the lagoon

- Made by- Schwalk
- Seconded-Lang
- Rollcall - Unanimous

Outcome- motion carried

DMC auditing and consulting

- Preliminary engagement was received for \$17,000
- **Motion to use DMC auditing and consulting**

- Made by- Adams
- Seconded- Schwalk
- Roll Call vote- Unanimous
- **Out come- Motion Passed**

Spring clean up the week of May 11

- 2 roll off dumpsters will be provided to the public

Roosevelt Street complaint- review of ordinance of Disabled Vehicles

- Discussion on ticketing disabled vehicles that exceed a time limit.
- Will be kept on the next Agendas to continue to be in progress

Consideration of sale- City-owned lots

Kundert Street- Demo cost \$10,000 (k&L Bobcat- 03/2020)

- Bid for \$10,000 was received
- **Motion to accept the bid and move forward with transferring the property**
Made by- Britton
- Second by- Adams
- Roll Call- Unanimous
- **Outcome- Motion Approved**

Walnut St- Demo cost \$8,500 K and L bobcat

- No bids
- Will be on the agenda for July

Lincoln Dr. Bids for \$5,000

- Bids open until May 1st
- Will be on the May agenda

Part time summer help- Status Advertised

- Taking applications for part-time work

Beat Zone & Call for Service report

Adjournment

- **Motion to adjourn**
- Made by: Schwalk
- Seconded by: Britton
- Roll Call Vote: Unanimous
- Outcome: **Motion passed**

Next Regular Meeting Date: May 18th, 2026

Attest: _____

Auditor, City Commission

President, City Commission

Financials by: Michelle Pickett

CITY OF TURTLE LAKE

Check Register for TruCommunity Checking - General - 10081

For the Accounting Period: 3/26

Period	Vendor Name	Check Amount
3/26	BUSINESS CARD	3791.35
3/26	BLUE CROSS BLUE SHIELD ND	1498.90
3/26	MONTANA-DAKOTA UTILITIES	218.02
3/26	MONTANA-DAKOTA UTILITIES	206.71
3/26	MCLEAN ELECTRIC	303.35
3/26	C DAVISON	221.64
3/26	J HERSLIP	230.87
3/26	D NIENOW	36.94

3/26	I OLSEN	1538.53
3/26	M PICKETT	1573.36
3/26	AMAZON	79.96
3/26	OTTER TAIL POWER CO	1306.06
3/26	WEST RIVER TELEPHONE	266.36
3/26	AMAZON	180.25
3/26	USA Payment	1915.62
3/26	TRUCOMMUNITY BANK	5.00
3/26	TRUCOMMUNITY BANK	5.00
3/26	AMAZON	79.96
3/26	Matt Neibauer	2750.00
3/26	RK ELECTRIC	252.05
3/26	RUSTS HARDWARE HANK	95.05
3/26	DAKOTA FIRE EXTINGUISHERS	146.53
3/26	MOORE ENGINEERING INC	107967.50
3/26	DAKOTA FIRE EXTINGUISHERS	99.56
3/26	MCLEAN SHERIDAN RURAL WATER	6004.85
3/26	CENTRAL DAKOTA FRONTIER COOPERATIVE	339.95
3/26	Jim Blotter	243.75
3/26	DOUBLE M SANITATION	7520.00
3/26	NorDak North Publications	337.03
3/26	NORTH DAKOTA DEPARTMENT OF HEALTH	27.00
3/26	Safety Kleen Systems, Inc	283.65
3/26	Ace Hardware	52.43
3/26	CENTRAL DAKOTA FRONTIER COOPERATIVE	88.18
3/26	BOBCAT OF MANDAN INC	680.34
3/26	D ZENKER	2994.25

3/26	J HERSLIP	92.35
3/26	D NIENOW	55.41
3/26	I OLSEN	1465.42
3/26	M PICKETT	1573.36
3/26	JAY MARTIN	154.00
3/26	TL HOSPITAL ASSOCIATION	35887.50
3/26	SANITATION PRODUCTS INC	106.96
3/26	COLUMN SOFTWARE PBC	411.84
3/26	CORE & MAIN LP	433.97
3/26	MCLEAN COUNTY	2550.00
3/26	MOORE ENGINEERING INC	5940.00
3/26	Darrell Belisle	5000.00
3/26	MCLEAN COUNTY	3358.01